PLACE ACTION PLAN

Please complete the Action Plan and return to: Paul.Winter@slam.nhs.uk by no later than <u>31st August, 2013.</u> Detail any actions taken and the person responsible and an action completion date.

Cleanliness	 ARAMARK have been informed of the issues and they will be addressed. This will be monitored by the Hotel Services Managers and Team Leaders. Any cleaning issues should be emailed to <u>slamhelpdesk@aramark.co.uk</u> or call Ext: 84548
AAU	
Debris in radiators.	Rectified by daily clean but Estates need to remove covers to enable deep clean.
External glazing failed in all areas.	Rectified
Chaffinch – MOH	
Cleaning schedule should be displayed	This now available at the ward
 All bedrooms and en-suites that were observed were dirty. Dust, grime, scale and stains. 	All bedrooms and bathrooms deep cleaned.
The corridor to the garden needs a thorough clean	This is now cleaned as part of the ward schedule
NDS 1Scuff marks and dirty walls.	These have now been removed by domestic
Lime scale on laundry machines.	This has been removed and is now checked by the supervisor
• Dust and grime on low surfaces throughout the unit.	Surfaces dusted following floor work
Floors	Floors scrubbed and buffed
Stains in toilet pans.	Toilet deep cleaned
Ward in the Community	
 Dirty Walls. Dirty doors and frames. Chewing gum under table in dining room. Dirty ventilation grills. Floors dirty in all bedrooms and bathrooms. 	Rectified on daily clean Rectified on daily clean Gum removed by Hostess Rectified on daily clean Floors to be scrubbed and stripped
Dusty linen room.	Rectified on daily clean
Dirty floors under beds.	Rectified on daily clean

Snowsfield

- Fabric chairs dirty in multi purpose room.
- Dirty public toilets outside ward area.

B.A.U. – TE1

- Internal glass was smeary, needs attention.
- Art room needs a good clean.

TE2 – Acorn Lodge

• Food area and dining room need to be cleaned after each meal service.

Woodland House – CAMHS

- Dirty cleaning trolley
- High level dusting in OT kitchen required
- Dirty window sills in bedrooms

Alex 1

- Sticky residue on the fronts of some doors & wardrobes
- Beverage bay water machine, fridge and pipe work were dirty.

Aubrey Lewis 2

- Dirty furniture in Activity Room
- Dirty tables in dining room.

Woodlands Nursing Home

- Edges and corners of floors are dirty
- Lots of cobwebs and dusty floor in the laundry room
- External surfaces of basin were dirty

Lishman Unit – DB1

- Internal and external glazing very dirty
- Corners and edges of floors need attention build up
- Floors in sanitary areas need scrubbing
- Most of the doors need cleaning
- Toilets dirty and need descaling

These have been clean and are part of the domestic duties Toilets raised during weekly meetings with hotel services Manager as not fit for purpose.

Glass cleaned by both domestic staff plus window cleaners Room deep cleaned

Rectified by domestic

Rectified by domestic Rectified by domestic Rectified by domestic

Rectified by domestic Rectified by domestic

Rectified on daily clean Rectified on daily clean

Additional work schedule in place following CQC visit. All actions rectified. Additional work schedule in place following CQC visit. All actions rectified. Additional work schedule in place following CQC visit. All actions rectified.

Rectified in daily clean Floors scrubbed by floorman Floors scrubbed by floorman Rectified in daily clean Rectified in daily clean

- Activity room needs a good clean
- Dining room needs a thorough clean
- Settees / chairs have debris under the cushions.

EDU

- Lime scale on shower room floors
- Drawer of washing machine dirty
- Seats of chairs dirty and debris under cushions

Aubrey Lewis 3

- Lime scale in sinks
- Stains in toilets
- Internal windows need cleaning
- Paintwork grubby

Clare Ward

- Bathrooms and toilets dirty and unhygienic.
- Internal glazing, doors and door frames in need of a good clean.
- Floors need more attention when being cleaned.

Eden Ward

• Finger marks

• Rusty radiators with rubbish inside them.

Ellen Skellern 1

- Bedrooms poor standard of cleaning observed.
- Sanitary areas poor standard of cleaning observed.
- Lounge poor standard of cleaning observed.
- TV lounge poor standard of cleaning observed.
- ADL kitchen poor standard of cleaning observed.
- Activity room poor standard of cleaning observed.
- Dining room poor standard of cleaning observed.
- Internal glazing is very dirty.

Ellen Skellern 2

- Dirty floors throughout the ward. floors need replacing
- Dirty chairs in foyer.

Rectified in daily clean Rectified in daily clean Rectified in daily clean

Showers have been descaled by Supervisor Rectified by domestic Rectified by domestic

Descaling completed Stains cannot be removed Rectified by domestic and will be cleaned by window cleaners Rectified by domestic

Floors thoroughly scrubbed and cleaned Rectified by domestic Floors machine scrubbed

Rectified by domestic Radiators cleared of rubbish

Additional hours put in. All issues now rectified Additional hours put in. All issues now rectified

Rectified in daily clean. Supervisors monitoring area. Rectified in daily clean. Supervisors monitoring area.

- Dirty kick plates.
- High and Low dust.
- Lime scale in toilets.
- Dirty ventilation grills.
- Drain away in a shower area was filthy.

Ellen Skellern 3

- Dirty toilets and bathrooms.
- Dust on bedroom furniture High and low level.

Fitzmary 2

- Dining room area needs cleaning after breakfast
- The sanitary areas need to be cleaned more frequently
- Bedrooms floors need attention need to be cleaned properly
- All of the internal glazing needs to be cleaned
- The tiles in the bathrooms need to be cleaned at high level.

Foxley Lane

- High and low level dust.
- Ventilation grilles dusty.
- Tops of wardrobes dusty.
- Curtain tracks generally dusty.
- Washing machine, dishwasher and oven dirty.

Gresham 1

- Dirty internal glazing
- High level dust in bedrooms
- Dirty skirting
- Dirty dining room furniture

Jim Birley Unit

- All sanitary areas very poor cleanliness standard observed.
- Bedrooms were dusty, under beds not cleaned, and the internal glass very dirty.
- Family room poor cleanliness standards observed.
- Laundry room poor cleanliness standards observed.

Rectified in daily clean. Supervisors monitoring area. Rectified in daily clean. Supervisors monitoring area.

Rectified in daily clean Rectified in daily clean

This is the role of the domestic to do this before any cleaning duties The areas are cleaned & checked regularly by domestic This has been rectified by domestic & Supervisor These have now been cleaned by the window cleaners All bathrooms have been given a deep clean

Extra hours were put into Foxley Lane to rectify all of the issues. All of the issues have been rectified and monitored

This has now been rectified and cleaned by the window cleaners. All the bedrooms were given a thorough clean This was rectified by the domestic This was scrubbed clean by domestic

Additional hours provided to ensure ward meets cleaning standards. All issues rectified and being monitored regularly. As above

As above

Activity room – poor cleanliness standards observed.	As above
 Dining room – poor cleanliness standards observed. 	As above
 Glazing dirty. 	As above
• Glazing unity.	As above
Johnson Unit	
Sinks in bedrooms need cleaning.	
 Some surfaces are dusty. 	Rectified by domestic
 Some surfaces are dusty. Some areas had no hand towels or soap. 	Rectified by domestic
 Lots of litter etc. in the enclosed garden. 	Rectified by domestic
• Lots of littlef etc. In the enclosed galden.	Rectified by domestic
Leo Unit	
Dirty doors and frames.	
 Dirty radiators. 	Rectified in daily clean
 Dirty tables and chairs in the dining room. 	Radiators cleaned externally. Estates to remove covers to enable internal clean.
 Dirty plug sockets. 	Cleaned by hostess
	Rectified in daily clean
Luther King (in W. B Bridge House)	
 All en-suites need to have a thorough clean. 	
 Toilet brush holders need a good clean. 	Unit Closed – Refurbishment on-going
 Lots of fluff in the tumble drier. 	As above
 Perspex on the TV cabinet is dirty. 	As above
 En suites do not smell clean. 	As above
	As above
Nelson	
 Bedrooms – poor standard of cleaning observed. 	
 Sanitary areas - poor standard of cleaning observed. 	All issues rectified by domestic and floorman.
 Lounge – poor standard of cleaning observed. 	As above
 Dining room – poor standard of cleaning observed. 	As above
• Family room – poor standard of cleaning observed.	As above
 Resource room – poor standard of cleaning observed. 	As above
• De escalation room – poor standard of cleaning observed.	As above
 Poor standard of cleaning observed throughout the ward. 	As above
• Some of the dispensers had no soap.	As above
• Sani bins are dirty.	As above
All internal glass is dirty.	As above
	As above
Powell Ward	

- The glazing is dirty.
- Radiators throughout the ward need a good clean.
- All sanitary ware needs to be descaled as they are badly stained.

Tony Hillis Unit

- Bedrooms poor standard of cleaning observed.
- Sanitary areas poor standard of cleaning observed.
- Lounge poor standard of cleaning observed.
- Dining room poor standard of cleaning observed.
- Internal glazing throughout the ward needs to be cleaned.
- De escalation room poor standard of cleaning observed.
- Gym floor and high surfaces need attention.
- Quiet room doors and high surfaces need attention.
- No soap in some of the dispensers.

Triage

- Bed bases need to be cleaned on a regular basis.
- Tumble dryer is dirty.
- Fan in laundry room is filthy.
- Red mop and bucket full of dirty water was left in laundry room.

Triage – Lloyd Still

- Bed bases need to be cleaned.
- Doors throughout the ward need cleaning.
- Chairs in the bedrooms and communal areas need cleaning.
- Low surfaces generally need cleaning.
- Toilets need to be descaled.
- Floors in general need cleaning, particularly the bedroom floors.
- Internal glazing throughout the ward needs cleaning.
- High surfaces dusty in communal areas.
- Some hand basins need cleaning.
- Lots of the radiators need to be cleaned.

Wharton Ward

• All internal glazing is dirty and furniture is not being cleaned to a good standard.

Rectified by domestic Radiators cleaned externally Rectified by domestic

Issues rectified by domestic and floorman Issues rectified by domestic Issues rectified by domestic

Rectified by domestic on daily clean. Domestic retrained. Rectified by domestic on daily clean Rectified by domestic on daily clean Rectified by domestic on daily clean. Domestic retrained on IC.

Rectified by domestic on daily clean Rectified by domestic on daily clean

This has now been rectified and cleaned and standard maintained

 Shower heads should be descaled IT Equipment in relaxation room and TV in art room dusty and dirty Lots of dusty skirting Chairs and under tops of tables dirty Debris in laundry room Clinic room needs thorough clean Dirty floors in some areas Westways Dirty internal and external windows. High level dusting poor in bedrooms. Dirty cooker in OT Kitchen. 	Rectified by domestic Rectified by domestic Rectified by domestic Rectified by domestic Rectified by domestic Rectified by domestic Rectified. Coaching provided by Supervisor on floor cleaning process. These were cleaned by window cleaner Rectified by domestic This is now rectified by domestic
 Ruskin Unit – DB2 Bedrooms – poor standard of cleaning observed. Sanitary areas - poor standard of cleaning observed. Lounge – poor standard of cleaning observed. Family room - poor standard of cleaning observed. Meeting room - poor standard of cleaning observed. Activity room - poor standard of cleaning observed. Dining room - poor standard of cleaning observed. Laundry room - poor standard of cleaning observed. Clinic room - poor standard of cleaning observed. Glazing very dirty. 	Moved to Ruskin for refurbishment. Ward cleaned when vacated. Moved to Ruskin for refurbishment. Ward cleaned when vacated.
 Condition & Appearance (Please ensure all failures on the audit are actioned and if need be that Estates & Facilities are notified via PLANET FM) 	•
2. Hand Hygiene; Safety and Staff Appearance.	•
3. Privacy & Dignity; Wellbeing and Confidentiality	•

Food Service, Food Presentation and Food Tasting	 ARAMARK have been informed of the issues and they will be addressed. This will be monitored by the Hotel Services Managers and Team Leaders. Any catering issues should be emailed to <u>slamhelpdesk@aramark.co.uk</u> or call Ext: 84548
Chaffinch – MOH	
 The food at the end of the service was below a reasonable temperature. 	Burlodge to check trolley working correctly
Pizza, rice and jacket potato was all that was on offer at lunch	Ask Housekeeper to order more variety
Ward in the Community	
 Vegetable Soup – Cold and peppery. 	 Burlodge to check trolley working correctly; recipe has been revised
 Macaroni Cheese – Strange spice taste – cold. 	 Burlodge to check trolley working correctly; recipe has been revised
• Tuna Pasta Bake – dry and bland – over cooked pasta.	recipe has been revised
Chick pea and spinach - acceptable.	
 Cake and Custard – couldn't taste as too dry to cut – watery custard. 	 recipe has been revised; host retrained
 Salad – had brown edges to lettuce. 	 production times reviewed
• There were flavours in the food that we didn't expect to find like pepper in soup and fragrant spice in macaroni cheese.	covered above
TE2 – Acorn Lodge	
 Not enough variety in the menu and the menu is not really appropriate for children. 	 Autumn menu revision will incorporate School Food Trust recipes
Aubrey Lewis 2	
 Corned Beef Hash – Poor taste, texture and temp. 	Recipe confirmed correct for soft texture; Burlodge to check trolley working correctly
• Syrup Sponge and Custard – Poor taste, texture and temp.	 recipe has been revised; Burlodge to check trolley working correctly
• Special diet had been ordered – Scrambled egg sent but client	
refused to eat it – Steamed fish sent as replacement.	
• Stir fry veg was a strange choice to have with main dishes.	Stirfry goes well with a dish the ward did not order
Woodlands Nursing Home	
Apart from ginger pudding and custard the food was very bland	Burlodge to check trolley working correctly
and served at low temperature.	
• General quality of food could be improved.	Chefs given PLACE feedback

Lishman 1 – DB1

- Baked beans too hard
- Cauliflower sloppy, overcooked

Aubrey Lewis 3

- Broccoli over cooked and mushy.
- Fruit cocktail was okay but no custard was offered.
- No fresh fruit seen.
- Waste food trolley was messy with no disposal system in place.

Clare Ward

- Soup so peppery we could not eat it.
- Chicken bland.
- Steamed rice undercooked and hard.
- Croquette potatoes over cooked, dry and tasteless.
- Lentil and apple savoury lacked apple but flavour was good.
- Fresh fruit was very limited.

Croydon Triage

• No coriander in the coriander rice

Eden Ward

• Tofu Noodles and veg – bland taste and overcooked veg

Ellen Skellern 1

- Corned beef hash awful and lukewarm.
- Peanut vegetable satay not nice ,
- Rice very hard,
- Stir fried mixed vegetables overcooked.
- Temperature of the food was lukewarm

Ellen Skellern 2

- Corn Beef Hash Poor Taste and Texture.
- Stir-fry Vegetables Poor Taste Texture and Temperature.
- Peanut Veg Satay Poor Taste and Temperature.
- Steamed Veg Poor Taste Texture and Temperature.
- Service started late by 15 minutes

- Chefs given PLACE feedback
- Chefs given PLACE feedback
- Chefs given PLACE feedback
- hostess retrained
- Ask Housekeeper to order
- hostess retrained
- recipe has been revised
- recipe checked
- Chefs given PLACE feedback
- Chefs given PLACE feedback
- Chefs given PLACE feedback
- Ask Housekeeper to order
- Ground coriander seed (not leaf) cannot be seen in rice
- Ask Housekeeper to order
- Recipe confirmed correct for soft texture; Burlodge to check trolley working correctly
- Chefs given PLACE feedback
- Chefs given PLACE feedback
- Chefs given PLACE feedback
- Burlodge to check trolley working correctly
- Recipe confirmed correct for soft texture
- Chefs given PLACE feedback
- Chefs given PLACE feedback
- Chefs given PLACE feedback
- Noted

•	Menu	displayed	was out	of date	and hare	d to read.
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• No soup was available.

Ellen Skellern 3

- Chicken & Ham Stew Poor temperature & Raw Potatoes.
- Rice Poor temperature Stuck together.
- Peas Poor taste, texture and temperature.
- Salad Red cabbage served in big chunk.

Fitzmary 2

- Jollof rice overcooked and very spicy
- Boiled rice overcooked very hard
- Cauliflower too soggy overcooked
- Food temperatures lukewarm/cold
- All food temperatures were lukewarm/cold.
- Culture specific recipes not up to standard; should be cooked properly.

Gresham 1

- Spinach and broccoli Overcooked and cold
- Shepherds Pie tasted nice but was cold
- Cold fruit served in hot bowl
- Menu board needs to be moved so it can be seen
- Wider range of drinks to be available

Jim Birley Unit

- Tuna pasta bake pasta hard, meal very bland.
- Bean goulash tasteless.
- Boiled rice very hard.
- Broccoli overcooked very mushy.
- Cajun spiced vegetable jambalaya rice hard, no taste very bland not on menu sent from the restaurant

Johnson Unit

- Cauliflower Mornay swimming in oil, looked dreadful but tasted quite nice.
- Soup very peppery couldn't taste the soup.

- Ask Housekeeper about this
- Ask Housekeeper about this
- Chefs given PLACE feedback
- Chefs given PLACE feedback
- Chefs given PLACE feedback
- Kitchen Assistant given PLACE feedback
- Chefs given PLACE feedback
- Chefs given PLACE feedback
- Chefs given PLACE feedback
- Burlodge to check trolley working correctly
- Burlodge to check trolley working correctly
- Chefs given PLACE feedback
- Chefs given PLACE feedback
- Burlodge to check trolley working correctly
- Ask Housekeeper to order more crockery
- Ask Housekeeper to order
- Ask Housekeeper to order
- Chefs given PLACE feedback
- Recipe checked
- Chefs given PLACE feedback
- recipe has been revised

•	Lentil bake – very dry and bland.
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- Potato croquettes hard, bland and very dry.
- Jacket potato overcooked.

Leo Unit

- Chicken in white sauce and mushrooms Poor taste and texture.
- Veg Stew & Rice Bland Carrots & Kidney Beans.
- Soup Unknown Thin, bland and cold .
- Didn't look appealing at all.

Luther King (in W. B. Bridge House)

- Soup very bland tasteless.
- Fish was grey in colour and the batter was soggy.
- Veg stew peas tasteless, chips very hard and cold, jacket potato very dry, steamed rice undercooked and very hard.
- All food temperatures were lukewarm/cold.
- Very few condiments and no mayo.
- Squash very watery.
- No menu displayed.
- Patients do not choose from the menu.

McKenzie House / IRIS

- Celery & Potato Soup Bland and cold.
- Cauliflower & Peas Over cooked.
- Cornbread was served as sponge with custard.
- Old Lambeth catering services menu displayed.

Nelson

- The soup was very bland.
- All 3 courses were served at the same time, so your main dish got cold if you had soup for a first course.
- Wrong menu displayed.
- No disposable cups out for drinks.

Powell Ward

- Celery soup bland.
- Turkey bolognaise couldn't taste meat too spicy.

- Chefs given PLACE feedback
- Chefs given PLACE feedback
- Chefs given PLACE feedback
- Recipe revised
- Recipe revised
- Recipe revised; Burlodge to check trolley working correctly
- Chefs given PLACE feedback
- Recipe revised
- Chefs given PLACE feedback
- Chefs given PLACE feedback
- Chefs given PLACE feedback
- Burlodge to check trolley working correctly
- Ask Housekeeper to order
- Noted
- Ask Housekeeper
- Noted
- Recipe revised
- Chefs given PLACE feedback
- hostess retrained
- Ask Housekeeper
- Recipe revised
- hostess retrained
- Ask Housekeeper
- Disposables not eco-friendly Ask Housekeeper to order more crockery
- Recipe revised
 - Recipe checked

Tony Hillis Unit

- Soup very bland.
- Chicken jollof rice dry cold and far too spicy.
- Sweetcorn and bean stew no sweetcorn.
- Temperatures of food lukewarm/cold.
- Hostess served cornbread with custard for dessert.
- No sultanas in the Spiced Apple and Sultanas.
- Wrong menu displayed.

Triage

- Soup was much too peppery but had body.
- Rice and vegetables under cooked.
- Minced meat greasy.
- Chicken dish lacked chicken.
- Lack of fresh fruit only three bananas for the whole ward .
- Lack of choice and no menus displayed.

Triage – Lloyd Still

- Tomato and chickpea soup very bland.
- Spicy chicken & black eyed bean stew hardly any chicken in this dish.
- Tofu, veg and noodles tasteless.
- Minced beef overcooked burnt but cold.
- Jacket potato very dry.
- Boiled rice very hard.
- Mixed veg overcooked and soggy.
- The dessert was tinned fruit; this was left on the table in the dining room for the service users to help themselves.

Wharton Ward

- Tuna pasta very bland and greasy.
- Boiled rice was of poor quality and under cooked.
- Broccoli over cooked and soggy.
- Tinned oranges tasted of the tin.

Recipe revised

- Chefs given PLACE feedback
- Recipe checked
- Burlodge to check trolley working correctly
- hostess retrained
- Recipe checked
- Ask Housekeeper
- Recipe revised
- Chefs given PLACE feedback
- Chefs given PLACE feedback
- Recipe checked
- Ask Housekeeper to order
- Ask Housekeeper
- Recipe revised
- Recipe checked
- Recipe checked
- Burlodge to check trolley working correctly
- Chefs given PLACE feedback
- Chefs given PLACE feedback
- Chefs given PLACE feedback
- Ask Housekeeper to support hostess to serve
- Chefs given PLACE feedback
- Chefs given PLACE feedback
- Chefs given PLACE feedback
- Taste checked

Westways

No choice offered.	Ask Housekeeper to order more variety
Small portion.No pudding only yogurt.	Ask Housekeeper to order more variety
 Ruskin Unit – DB2 Macaroni cheese – overcooked and tasteless. Chicken sausage – didn't taste of chicken. 	 Chefs given PLACE feedback Taste checked
4. Nursing Issues and Others	•